

	सी.एस.आई.आर. मद्रास कॉम्प्लेक्स CSIR MADRAS COMPLEX (वैज्ञानिक तथा औद्योगिक अनुसंधान परिषद) (Council of Scientific and Industrial Research) CSIR Road, Taramani, Chennai – 600113 विज्ञापन सं / ADVERTISEMENT NO. MC/02/2019	Phone: 044-22541271 044-22544540 FAX: 044-22541973
---	---	--

Applications are invited from Indian Nationals for the following posts in CSIR Madras Complex (CMC), Chennai.

Post Code	Designation	Pay Matrix & Gross emoluments	No. of Posts & Reservation	Upper Age Limit not exceeding (as on 16.12.2019)
TA	Technical Assistant (Junior Engineer Gr. II) (Civil)	Level-6 (Rs. 35400-112400) (Rs.54126/- p.m.)	1 No. UR	28 years
T-01	Technician-(1) (Civil)	Level-2 (Rs. 19900-63200) (Rs.30263/- p.m.)	1 No. EWS	28 years
NT-01	Driver (Non-Tech.)	Level-2 (Rs. 19900-63200) (Rs.30263/- p.m.)	1 No. OBC	30 years

Name of post & Post Code	Educational Qualification & Experience	Desirable	Mode of Selection
Technical Assistant (Junior Engineer Gr. II) (Civil) TA	1 st class diploma in Civil Engineering/Tech. of at least 3 years full time duration or at least two years full time duration in case of lateral admission in diploma courses or its equivalent with experience of two years in the relevant area/field	Should have at least two years experience in the field of construction and maintenance of buildings, roads, water supply, sewerage and disposal of waste etc. and have experience of planning, execution, making estimates, drawings and computer operations in civil engineering works and CAD drawings.	<p>The candidates as recommended by the Screening Committee will be called for a trade test.</p> <p>Those who qualify in the trade test will be called for a competitive written test.</p> <p>The final merit list will be prepared on the basis of the performance of the candidates in the competitive written examination.</p> <p>See Annexure I for details</p>

Name of the post & Post Code	Educational Qualifications & Experience	Job description	Mode of Selection
Technician -(1) (Civil) T-01	SSC/10 th standard with science subject with 55% marks plus ITI certificate or National / State Trade Certificate in civil trade or 2 years full-time experience as an apprentice training from a recognized institution in civil trade.	For assisting the Engineers in supervising the construction and maintenance work, quantity survey, field survey using instruments and taking measurements of work, quality control of civil construction materials etc.	The candidates as recommended by the Selection Committee will be called for a trade test . Those who qualify in the trade test will be called for a competitive written test . The final merit list will be prepared on the basis of the performance of the candidates in the competitive written examination . See Annexure II for details
Driver (Non -Technical) NT-01	<ol style="list-style-type: none"> 1. Possession of valid LMV&HMV Driving licence. 2. Knowledge of motor Mechanism (The candidate should be able to remove minor defects in vehicles). 3. Experience in driving a motor car for at least 3 years 4. Pass in 10th standard 	<p>The incumbent will be required to drive staff car, bus/van/ etc.</p> <p>Should be conversant with location of various Govt./Semi Govt. Offices etc. in Chennai</p>	<p>The candidates as recommended by the Selection Committee will be called for a trade test.</p> <p>Those who qualify in the trade test will be called for a competitive written test.</p> <p>The final merit list will be prepared on the basis of the performance of the candidates in the competitive written examination.</p> <p><u>Syllabus for the Competitive Written Test will be notified later</u></p>

RELAXATION IN UPPER AGE LIMIT

The date for determining the age limit, qualifications, etc., shall be the last date for submission of Online Electronic Applications i.e. 16.12.2019

1. The Upper age limit is however relaxable as per Government Orders in force only in those cases where the posts are reserved for the respective categories, on production of relevant certificates in the prescribed format signed by the specified authorities at the time of Trade Test.
2. The upper age limit is relaxable up to 05 years for the regular employees working in CSIR Labs/ Institutes/ Government Departments /Autonomous Bodies/Public Sector Undertakings.
3. Relaxation of upper age limit for Ex-servicemen is admissible as per rules.
4. Age relaxation of 10 years in upper age limit shall be allowed to PWD (Divyang). Relaxation of age limit would be permissible to such persons who have a minimum of 40% disability (**Only for Post Codes TA & T-01**).
5. No age relaxation for EWS Candidates.

6. Relaxation in the upper age limit of 5 years applicable for persons who had ordinarily been domiciled in the Kashmir Division of the state of Jammu & Kashmir during the period 1.1.1980 to 31.12.1989 subject to production of relevant certificate (Domicile Certificate) from the concerned authority.
7. Special age relaxation: up to the age of 35 years (38 years for OBC) in the case of widows, divorced women and women judicially separated from their husbands. The persons claiming age relaxation under this sub-para would be required to produce following documentary evidence:-
 - i. In case of Widow, Death Certificate of her husband together with the affidavit that she has not remarried since.
 - ii. In case of divorced Women and Women judicially separated from their husbands, a certified copy of the judgement/decree of the appropriate court to prove the fact of divorce or the judicial separation, as the case may be, with an Affidavit in respect of divorced Women that they have not remarried since.

FEE

1. Candidates are required to remit/pay application fee (Non-refundable) of **Rs. 500/-** (wherever applicable) through **Net Banking** to the following account and fill up the transaction details in the prescribed columns of online application. **No other mode of payment will be accepted.**
 - a. **Name of Account Holder : CSIR MADRAS COMPLEX**
 - b. **Account Number : 30267 725339**
 - c. **Bank Name : State Bank of India, Taramani**
 - d. **IFSC Code : SBIN0010673**
2. Application fee is exempted in respect of **SC/ST/PWD/ Women & Departmental Candidates (CSIR employees).**

GENERAL BENEFITS

1. The post carry usual allowances (DA, HRA, TA, etc.) as admissible to the Central Government employees (7th CPC) and as made applicable to Council servants of the same pay and status stationed at Chennai.
2. Council employees are also eligible for accommodation of their entitled type as per CSIR (Residence Allotment) Rules, depending on availability, in which case, HRA will not be admissible.
3. In addition Medical Reimbursement, Leave Travel Concession, House Building Advance, Computer Advance and CEA provisions are applicable, as per rules.
4. **The service under CSIR is governed under New Pension Scheme of GoI, w.e.f. 01.01.2004.**

GENERAL CONDITIONS

1. The applicant must be a citizen of India.
2. Candidates should ensure that he / she has prescribed age, educational qualifications / experience etc. required for the post for which he / she is applying, as on last date for submission of Online application i.e. 16.12.2019.

3. The qualifications prescribed should have been obtained through recognized Universities/Institutions.
4. If any document / certificate furnished is in a language other than English or Hindi, a transcript of the same duly attested by a Gazetted Officer or Notary is to be submitted.
5. **In case of Boards/Institutes awarding CGPA/SGPA/OGPA grades etc., candidates are requested to convert the same into percentage based on the formula as per their Board/Institute and provide proof of the formula adopted for the same.**
6. Application from employees of Government Departments, Autonomous Bodies, Public Sector Organisations and Govt. funded research agencies will be considered only if forwarded **through proper channel** along with Vigilance Clearance duly certified by the employer that the applicant, if selected, will be relieved within one month from the date of receipt of appointment order. However, advance copy of the application may be submitted before the closing date. Applications routed through proper channel should reach **the Controller of Administration, CSIR Madras Complex, CSIR Road, Taramani, Chennai - 600113 on or before 26.12.2019 invariably.**
7. Applying for the positions advertised herein does not by itself automatically entitle an applicant to be called for test. The applications received will be screened by a duly constituted Screening Committee which may short list the candidates by fixing educational qualifications/experience higher than that of the minimum notified and those candidates who, in the opinion of the Institute, suit the institutional requirements, will be called for Trade Test / Written Test. The candidate should therefore, mention in the application all the qualifications and experiences in the relevant area over and above the minimum prescribed qualifications, supported with documents.
8. The application should be accompanied by self-attested copies of the relevant educational qualifications, technical qualification, experience OBC/EWS certificates (**Annexures III&IV**) etc. **Applications incomplete in any respect or received after the due date or unsigned or without photograph or without application fee (wherever applicable) are liable to be rejected.**
9. The decision of the Co-ordinating Director, CSIR Madras Complex in all matters relating to eligibility, acceptance or rejection of applications, mode of selection, conduct of Trade test / Written Test as per **“Service Rules, 1994 for Scientific, Technical and Support Staff”** as amended from time to time and not to fill up all or any of the posts will be final and binding on the candidates.

HOW TO APPLY

1. Eligible candidates are required to apply ONLINE through CMC website <http://www.csircmc.res.in> on or before **16.12.2019** and **must send the hard copy (print-out of online application).**
2. Online Application will be available on CMC website <http://www.csircmc.res.in> up to **16.12.2019 (till 5 p.m.)**, i.e. the last date for submission of applications Online. After filling up the

application form online, the candidate can verify / edit the application to ensure that the application is complete and correct in all respects. After finalizing and submission of the same online, candidate has to take a print out of the online application submitted.

3. **The hard copy (print-out of online application)** duly accompanied by self attested copies of the certificates, mark sheets, testimonials in support of age, educational qualifications, experience and community certificate (wherever applicable) and a recent passport size self-signed photograph together with **print-out of Transaction Details** (wherever applicable) should be sent in an envelope superscribed "**Application for the post of _____ (Post Code _____)**" so as to reach **The Controller of Administration, CSIR Madras Complex, CSIR Road, Taramani, Chennai - 600 113, Tamil Nadu on or before 26.12.2019 (5PM).**
4. Online application will be treated as complete, only if the **HARD COPY (print out of online application)**, along with relevant documents & **print-out of Transaction Details** (if applicable) are received at CSIR Madras Complex, Chennai, **on or before 26.12.2019 (5 PM).**
5. Applications once made will neither be allowed to withdrawn and fee once paid will not be refunded on any account nor it can be held in reserve for any other recruitment or selection process.
6. **Candidates should specifically note that hardcopy (Print out of online applications) received (i) incomplete/ unsigned / without proper enclosures (if any) and (ii) after the closing date 26.12.2019 for any reason whatsoever (such as envelop wrongly addressed, delivered elsewhere, postal delay, etc.) will be summarily rejected and will not be entertained.**

**CANVASSING IN ANY FORM AND/OR BRINGING IN ANY
INFLUENCE, POLITICAL OR OTHERWISE, WILL BE TREATED AS
A DISQUALIFICATION FOR THE POST.**

INTERIM ENQUIRIES WILL NOT BE ATTENDED TO.

To apply: visit CMC website
<http://www.csircmc.res.in> [click on careers]

प्रशासन नियंत्रक/Controller of Administration