



सीएसआईआर मद्रास कॉम्प्लेक्स CSIR MADRAS COMPLEX

(वैज्ञानिक तथा औद्योगिक अनुसंधान परिषद / Council of Scientific and Industrial Research)

सीएसआईआर परिसर CSIR Campus, तरमणि Taramani, चेन्नै Chennai 600 113

Advertisement No. 01/2026

Date of commencement of online applications : 17-08-2026 (from 09.00 A.M)

Last date for submission of online applications : 16-09-2026 (upto 05.00 P.M)

Last date for receipt of hardcopy of applications : 05-10-2026 (upto 05.00 P.M)

Applications are invited from Indian Nationals for the under mentioned post at CSIR Madras Complex, Taramani, Chennai, Tamilnadu on Direct Recruitment basis.

Name of Post	Pay Matrix & Gross Emoluments	No. of Posts & Reservation	Essential Qualification & Experience	Desirable Qualification	Upper Age Limit not exceeding (as on last date of submission of online application)
SECURITY ASSISTANT Post Code : SA01	Level-6, Cell-1 (Initial Basic Pay Rs.35,400/-) Gross emoluments Rs.62,400/- as per 7 th CPC stationed at Chennai	01 Post [UR]	Ex-servicemen, JCO in Army or equivalent in other Paramilitary Forces with five years experience in the work of security.	Good verbal communication in Hindi & English, written communication skill with knowledge of computers, modern firefighting and security monitoring systems	28 years

Gross Emoluments means approximate total emoluments on minimum of Pay Matrix as applicable to particular Level (excluding House Rent Allowance) and other allowances payable to council employees at CSIR Madras Complex, Chennai, as per 7th CPC.

JOB REQUIREMENTS:

To be responsible for day-to-day security of the office premises and Campus, Guest House, Establishment etc. of CSIR Campus and handling other related tasks like intelligence, vigilance, fire-fighting and safety standards of estate & buildings, round the clock vigil, regulation of movement of persons and goods to and from the Institute Campus, etc., liaison with local Police & other authorities, audit, security contract, supervising and controlling the regular/outsourced security personnel who will be deployed for security duty, maintenance of records, besides any other work as and when assigned by the Competent Authority. The cut-off date for determining the upper age limit, qualification and / or experience shall be the last date prescribed for submission of ONLINE application.

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General Conditions/Information:

1. Benefits under Council Service:

- a. The post carries usual allowances i.e. Dearness Allowance (DA), Transport Allowance (TA), etc., as admissible to the Central Government employees and as made applicable to council employees at CSIR Madras Complex, Chennai as per 7th CPC.
- b. Rent free accommodation (as per CSIR Resident Allotment rules) will be provided in CSIR campus and the incumbent is required to stay in Security Assistant Residence cum Office located in the CSIR Madras Complex Campus. Hence, HRA will not be admissible.
- c. In addition to the emoluments, other benefits such as applicability of New Pension Scheme (w.e.f. 1st January 2004 as adopted by Govt. of India), Medical Reimbursement, Leave Travel Concession, House Building Advance, Computer Advance and CEA provisions are applicable, as per rules.
- d. The post is categorised as an isolated post and the incumbent will be considered for promotion by a Committee to the respective next higher grade on completion of every ten years.

2. Other conditions:

- a. The applicant must be a citizen of India.
- b. All applicants must fulfil all the essential requirements of the post and other conditions stipulated in the advertisement as on the last date of receipt of the online applications. They are advised to satisfy themselves before applying that they possess at least the essential qualifications laid down for the post as on the last date of receipt of the online applications.
- c. The prescribed essential qualifications are the minimum and the mere possession of the same does not entitle the candidates to be called for written examination. The duly constituted Screening Committee will adopt its own criteria for short-listing the candidates. The candidate should therefore, mention in the application all the qualifications and experience in the relevant area over and above the minimum prescribed qualification, supported with necessary documents.
- d. The application should be accompanied by self-attested copies of certificates, mark sheets, testimonials in support of age, educational qualification, experience and community certificates (if applicable). The prescribed qualifications should have been obtained through recognized Universities / Institutions. Incomplete application (without photograph, unsigned, without application fee, without proper enclosures (if any), attested copies of relevant certificates, etc.) will not be entertained and will be summarily rejected.
- e. In respect of equivalent clause in Essential Educational Qualifications, if a candidate is claiming a particular qualification as equivalent qualification as per the requirement of advertisement, then the candidate is required to produce order/letter in this regard, indicating the Authority (with number and date) under which it has been so treated otherwise the application is liable to be rejected.
- f. If any document/ certificate furnished is in a language other than Hindi or English, a transcript of the same duly attested by a Gazetted officer or notary is to be submitted.

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- g. The period of experience in a discipline / area of work, wherever prescribed, shall be counted after the date of acquiring the minimum educational qualifications prescribed for that post.
- h. Persons with Benchmark Disabilities (PwBD) and Persons with Disability (PwD) are not eligible for the Post of Security Assistant, as the job has not been found suitable for PwBD/PwD.
- i. Any discrepancy found between the information given in the application and as evident in original documents will make the candidate ineligible for appearing in the skill/ physical/ written examination.
- j. The decision of the Co-ordinating Director, CSIR Madras Complex in all matters relating to eligibility, acceptance or rejection of applications, mode of selection, conduct of examination and cancellation of recruitment process at any stage will be final and binding on the candidates.
- k. Canvassing in any form and / or bringing any political influence or otherwise will be treated as a disqualification for the post.
- l. **NO INTERIM ENQUIRY OR CORRESPONDENCE WILL BE ENTERTAINED.**

3. Mode of Selection:

- a. Candidates applying for the above post possessing the essential qualifications, experience & age will be required to attend for a skill/ physical and personality assessment test (as per Annexure-I) which will be of qualifying in nature.
- b. Those who qualify in the physical and personality assessment test will be called for a written exam (as per Annexure-II).
- c. The final merit list will be prepared on the basis of the performance of the candidates in the competitive written examination.

4. Relaxation:

- a. The date for determining the age limit, qualifications and /or experience shall be the last date for submission of Online Applications i.e. 16-09-2026.
- b. The SC/ST/OBC candidates who apply against unreserved (UR) post will not be eligible for age relaxation.
- c. As per GOI provisions, age relaxation for widows, divorced women and women judicially separated from Husbands who are not remarried, the upper age limit is relaxable up to the age of 35 years. The persons claiming age relaxation under this sub-para would be required to produce the following documentary evidence.
 - i. In case of Widow, Death certificate of her husband along with the Affidavit that she has not remarried since.
 - ii. In case of divorced women, and women judicially separated from their husbands, a certified copy of the judgement/decree of the appropriate Court to prove the fact of divorce or the judicial separation, as the case may be, with an affidavit in respect of divorced women that they have not remarried since.
- d. Age relaxation to Ex-servicemen will be as per GOI orders.

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5. Fee:

- a. Candidates belonging to General / OBC / EWS category are required to remit/pay application fee (non-refundable) of Rs.500/- [Rupees five hundred only] through SBI Collect using link provided on online application portal. No other mode of payment will be accepted.
- b. The Candidates belonging to SC/ST/Ex-Servicemen/Women/CSIR Employees are exempted from payment of application fee.

6. Centre for Written Examination:

- a. The written examination will be held in Chennai. The date, time and venue of the written examination will be intimated well in advance to the candidates through CSIR Madras Complex website as well as through candidates' email id provided by them in their application form.
- b. Candidate will have to bear the cost of their travel, boarding and lodging for appearing for skill/physical/personality assessment test/written examination at Chennai.

7. How to apply:

- a. Eligible candidates are required to apply ONLINE through CSIR Madras Complex website: <http://www.csircmc.res.in> which will be available from 9.00 a.m. on 17-08-2026 to 5.00 p.m. on 16-09-2026.
- b. If the candidate does not have a valid email id, he/she should create a new valid email id before applying online.
- c. **The last date and time for submitting online application and remittance of application fee is 16-09-2026 till 5.00 P.M**
- d. Candidates belonging to General / OBC / EWS category are required to remit/pay application fee (non-refundable) of Rs.500/- [Rupees five hundred only] through SBI Collect using link provided on online application portal and fill up the transaction details in the prescribed columns of online application.
- e. The candidates belonging to SC/ST/Women/CSIR employees/Ex-Servicemen are exempted from payment of application fee (SC/ST candidate needs to enclose caste certificate as proof for availing fee exemption).
- f. To apply online, the candidate has to register with his/her name and email id and login using the login credentials and apply through the electronic application form.
- g. After filling-up the electronic application form, candidates can verify/edit the application details to ensure that the application is complete with all enclosures and correct in all aspects before submitting the online application. They have an option to save the online application form, in case it is not submitted. Once the online application form is submitted by the candidate, then further modifications are not allowed. Hence candidates are requested to check and validate the details before submitting the online application form. After finalizing, the candidate can print the application.

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- h. This system generated application (Print-out) duly signed and accompanied by self-attested copies of the certificates, mark sheets, testimonials in support of age, educational qualifications, experience and caste certificate, if applicable along with one recent passport size self-signed photograph affixed on the downloaded application print out form together with E-receipt/Transaction reference for remittance of application fee (if applicable) should be sent in an envelope superscribed **"APPLICATION FOR THE POST OF SECURITY ASSISTANT (POST CODE: SA01)"** so as to reach The Administrative Officer, CSIR Madras Complex, CSIR Road, CSIR Campus, Taramani, Chennai-600113 Tamil Nadu on or before **05.10.2026**.
- i. Application once made will not be allowed to be withdrawn and fee once paid will not be refunded on any account nor can it be held in reserve for any other recruitment or selection process.
- j. Applicants currently working in CSIR/ Government Organizations/ Autonomous Bodies/ Statutory Bodies/ Universities/ Public Sector Undertakings, Government Funded Research Agencies, etc., as a regular employee must inform their department or office and upload a "No Objection Certificate" (NOC) from their employer at the time of submitting the online application (as per the attached format), **failing which their candidature will NOT be considered.**
- k. Candidates should specifically note that the applications/any other enclosures received after the closing date for any reason whatsoever (such as envelopes wrongly addressed, delivered elsewhere, postal delay etc.) will not be entertained by **CSIR Madras Complex**.
- l. Incomplete applications (i.e. unsigned, unfilled, without photograph and application fee, applicable testimonials etc.) will not be considered and will be summarily rejected.
- m. Details of screened/short-listed candidates to be called for skill/physical/personality assessment test/written examination will be notified in CSIR Madras Complex website only. Therefore, the candidates are advised to visit the website www.csircmc.res.in for the latest updates from time to time.

8. Following documents must be attached along with application form:

- a. Proof for remittance of application fee through SBI collect (E-receipt/Transaction reference), wherever applicable.
- b. Colour photograph pasted on the application form and signed across in full.
- c. Self-attested photocopy of Date of Birth Certificate.
- d. Self-attested photocopies of educational qualification certificates.
- e. Self-attested photocopy of community certificate, EWS certificate and other applicable certificates in prescribed Government of India format signed by the specified authority, if applicable.
- f. Copy of certificate issued by the Competent Authority in the prescribed format for Departmental candidates claiming age concession.
- g. No Objection & Vigilance Certificate in the prescribed format (wherever applicable) from the employer for the candidates currently working as regular employee in CSIR/Government Organizations/ Autonomous Bodies/Statutory Bodies/Universities/PSUs etc.
- h. Self attested transcript in English or Hindi of any document certificate issued in a language other than English or Hindi.
- i. Certificate prescribed in Annexure, if applicable to be produced by retired/released armed forces personnel claiming the age concession.

- j. Self-attested photocopies of experience certificates.
- k. The valid Ex-Servicemen certificate and full discharge book.
- l. No Objection Certificate (NOC)/ proper channel application, if applicable.
- m. Any other document in support of the claim made in the application, as applicable.

Note:

- In case the face in the photograph or signature or essential documents, as attached is unclear/smudged, the candidate's application shall be rejected.
- After uploading the photograph/signature/essential documents/Annexure in the online application form, candidates should check that the images are clear and have been uploaded correctly. In case the photograph or signature is not prominently visible, the candidate may re-upload the same, prior to submitting the form.
- Candidate should also ensure that photo and signature are uploaded at the appropriate places ONLY. If not, the candidate's application shall be rejected.
- Candidate must ensure that photo to be uploaded is of required size and the face should be clearly visible.

Disclaimer:

Instances for providing incorrect information and/or process violation by a candidate detected at any stage of the selection process will lead to disqualification of the candidate from the selection process and he/she will not be allowed to appear in any of the Recruitment Process in the future. If such instances go undetected during the current selection process but are detected subsequently, such disqualification will take place with retrospective effect. Clarification/decisions of the Competent Authority, CSIR-CMC, regarding process of recruitment shall be final and binding.



प्रशासनिक अधिकारी / **Administrative Officer**

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Skill / physical and personality assessment test and scheme of competitive written examination for the post of Security Assistant: (CSIR Letter No.5-1(315)/2015-PD dated 23/03/2023)

A. Stage-I: Skill/Physical and Personality Assessment Test:

a. Physical Standards:

Category	Minimum height requirement		Minimum Chest size requirement for Male	
	Male	Female	Exhaled	Expanded (inhaled)
General	167 cms	157 cms	80 cms	85 cms
Hilly Area #	165 cms	155 cms	80 cms	85 cms
ST category	162.5 cms	154 cms	77 cms	82 cms

candidates belonging to hill areas of Garhwal, Kumaon, Himachal Pradesh, Gorkhas, Dogras, Marathas, Kashmir Valley, Leh & Ladakh regions, North Eastern States and Sikkim

b. Physical Test:

Physical Events	Male	Female
Running	1600 m in 6 min 30 secs	800 m in 4 Min
Long Jump	3.65 m in 3 chances	2.70 m in 3 chances
Chin-ups	Minimum 06	Not applicable
Push-ups	Minimum 12	Not applicable
Sit-ups	Minimum 10	Minimum 10

c. Personality Assessment Test:

Mode of Examination	OMR-Based or Computer Based Objective Type Multiple Choice Examination
Medium of Exam	The questions will be set both in English and Hindi
Number of Question	100 Nos. (This test will be so devised so as to include General Intelligence, Quantitative Aptitude, Reasoning, Problem solving, Situational Judgment etc.)
Maximum Marks	100 Marks (One mark of every correct answer. There will be no negative marks for wrong answer)
Standard of exam	Class XII
Time Allotted	1 Hours 30 Minutes

The test will be qualifying in nature and those candidates who secure the minimum threshold marks (to be determined by Selection Committee) shall only be qualified. However, minimum threshold marks shall not be less than 30% in any case.

B. Stage-II: Competitive Written Examination:

Those candidates who qualify in the Skill/Physical and Personality Assessment Test for the post Security Assistant will be invited for Written Test/Competitive Written Examination. The Competitive Written Examination will be subjective in nature.

Medium of Exam	The questions will be set bilingually (in English and Hindi) and the examination can be taken either in English or Hindi medium.		
Maximum Marks	100 marks		
	Comprehension	- 25 marks	
	Report Writing	- 25 marks	
	Security Regulations, Firefighting, etc.	- 25 marks	
	General Awareness	- 25 marks	
Standard of exam	Class XII		
Time Allotted	2 Hours		

The final merit list will be prepared on the basis of the performance of the candidates in the Competitive Written Examination and will consist of only those who secure minimum threshold marks (to be determined by Selection Committee) in Competitive Written Examination. However, minimum threshold marks shall not be less than 35% in any case.



NO OBJECTION & VIGILANCE CERTIFICATE

This is to certify that Sh./Smt./Ms./Dr. has
been working in

..... (Office / Organization name) since (date). Presently
he/she is holding the post of on regular / temporary / tenure / contract basis which is a full
time employment, in pay level [as per VII CPC] / Pay Scale [in IDA]

It is further certified that this Organization/Department/Institute has no objection to his / her applying for
the post of Security Assistant in CSIR – Madras Complex, Chennai. In case of his / her selection, he / she will
be relieved within one month of the receipt of the appointment order and his / her lien will / will not be retained
by this organization.

Further, it is also to certify that no vigilance / disciplinary case and departmental enquiry is either
pending or contemplated against him / her. The integrity of the officer is also certified.

Signature of employer with office stamp

Date:

Place:

**CERTIFICATE TO BE PRODUCED BY RETIRED / RELEASED ARMED
FORCES PERSONNEL AVAILING THE AGE CONCESSION FOR POSTS
FILLED BY DIRECT RECRUITMENT**

Form of Certificate applicable for Released/Retired Personnel

It is certified that Rank..... Name whose date of birth is.....has rendered service from.....to.....in Army, Navy/Air Force.

2. He has been released from military services:

% a) on completion of assignment otherwise than

- (i) by way of dismissal, or
- (ii) by way of discharge on account of misconduct or inefficiency, or
- (iii) on his own request, but without earning his pension, or
- (iv) he has not been transferred to the reserve pending such release

% b) on account of physical disability attributable to Military Service.

% c) on invalidment after putting in at least five years of Military service

3. He is covered under the definition of Ex-Serviceman (Re-employment in Central Civil Services and Posts) Rules. 1979 as amended from time to time.

Place: _____

Date: _____

Signature, Name and Designation of the

Competent Authority **

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%. Delete the paragraph which is not applicable.